



# ANTI – TRUSIM POLICY

## 1. Policy Statement

FOREARMS OF CHANGE CENTER (FOCCEC) rejects all forms of terrorism and will never knowingly support or encourage terrorism or the activities of those who embrace and/or finance terrorism. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269 (1999), S/RES/1368 (2001), and S/RES/1373 (2001), FOCCEC is committed to fight against all acts of terrorism in particular the financing of terrorism.

FOCCEC's policy is to seek and ensure that none of its funds and its donor funds are used whether directly or indirectly to provide support to individuals or entities associated with terrorism. Thus, FOCCEC undertakes to use its reasonable efforts to ensure that none of its funds and its donor funds are used to provide support to individuals or entities associated with terrorism.

International and national regulations: FOCCEC recognizes the regulations by which donor countries abide. FOCCEC also recognizes relevant legislation related to counterterrorism.

## 2. Scope

This policy applies to all FOCCEC stakeholders from members, staff, interns, and volunteers, financial service providers to contractors (suppliers, consultants, and service providers). It also applies to partner organizations, their board members, staff and all service providers and sub-contractors implementing project with FOCCEC funding.

### 3. Mechanisms to fight terrorism

#### a. **Approach**

1. FOCCEC enforces code of conduct among all its stakeholders that restricts any transactions with any terrorism groups.
2. FOCCEC has a clear financial records which reflects all transactions from expenditure to donations with a clear financial statement with all its details.
3. FOCCEC ensures to inform all its stakeholders and staff of this policy.
4. FOCCEC ensures a background check on all members, staff, sub-consultants and volunteers beforehand.

#### b. **Enforcement**

1. The Executive Director is responsible for ensuring that FOCCEC and all its staff and partners comply with this policy and code of conduct.
2. The Executive Director shall report to other social community and/or legal authorities of any information which could relate to any breach of this policy.
3. The Financial Manager is responsible for maintaining all financial records and tracking to all incomes and expenses of FOCCEC, and for all money transactions records and donations should be reviewed and validated.

#### c. **Reporting**

1. Encourage all staff and stakeholder to report any suspected terrorism related activity by using confidential means through emails or hotlines.
2. Outcome of the background check should be reported to the official parties.
3. Any staff member or volunteer believes or has any proof of identifying terrorism group and/or person shall inform the Executive Director whom in turn will continue with the investigation with the legal and official parties.

